



**WORTHING COLLEGE**  
**POLICY ON SMOKING, VAPING AND HEALTH**  
**June 2017**

Policy on Smoking, Vaping and Health	
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*Through its policies and in its day to day work, the college is committed to promoting equality and fairness and combating discrimination. This applies to everyone, regardless of gender, racial or ethnic background, disability, religion, sexual orientation or age and embraces the college's legal responsibilities.*



## WORTHING COLLEGE

### POLICY ON SMOKING, VAPING AND HEALTH

#### College Mission Statement

## Mission

*To inspire, build confidence and prepare you for the life you want to live.*

## Vision

### ***“We’ll believe in you”***

Whatever your background, identity or experience of learning to date, we believe in you. We will support your **achievement** and **success**.

### ***“We’ll take you further than you expect”***

You’ll have the **opportunity** to choose from the widest possible range of courses in one place and we’ll stop at nothing to connect you with the best university, employer, or apprenticeship for you. And if you’re already working, we’ll help you to keep developing and growing.

### ***“We’ll provide an inspirational environment for you”***

You’ll experience a warm welcome from our community. You’ll grow in confidence, resilience and be ready for **progression** to the next step in your life, whether that’s further study, the world of work or your own unique adventure.

## Values

For us to succeed in our mission and vision, the College has shared community values which help pull us together to act in agreed ways as part of an inspirational community:

We listen intently to the voice of those we serve and show unending commitment to continuous improvement and innovation.

We engage fully with the needs of the local community, employers and universities so we can secure your achievement, success and progression.

We respond quickly, so we’re always able to give you the best support, information, advice and guidance, just when you need it.

We celebrate together the successes and diversity of our community.

## **Purpose of this Policy**

The purpose of this policy is to ensure that the College is meeting its regulatory requirements with respect to health and safety and smoke-free legislation and sets out its position with regards to the smoking of e-cigarettes or 'vaping'

Second-hand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers. Whilst e-cigarettes are the subject of much debate and research they will be licenced and regulated as 'medicines' from 2016.

The Health and Safety at Work Act 1974 places a duty of employers to provide a working environment that is:

### **'Safe, without risks to health'**

Worthing College acknowledges that second-hand tobacco smoke is both a public and work place health hazard and have therefore adopted this Smoking, Vaping and Health policy.

The College acknowledges its responsibilities in operating its estate with respect to the Smoke-free (Premises and Enforcement) regulations 2006 and the Smoke-free (Signs) regulations 2006, both of which came into force on 1<sup>st</sup> July 2007.

As a consequence of these acknowledgements, the policy seeks to:

- ✓ Guarantee a healthy working environment and protect the current and future health of students, employees, customers and visitors
- ✓ Guarantee the right of non-smokers/vapers to breathe in air free from tobacco smoke or e-cigarette vapour.
- ✓ Comply with Health and Safety Legislation and Smoke-free Legislation
- ✓ Raise awareness of the dangers associated with exposure to tobacco smoke and vapouring
- ✓ Take account of the needs of those who smoke/vaper and to support those who wish to stop

The **Senior Management Team** are responsible for policy development and review.

The **Premises Team Manager** is responsible for ensuring that the physical environment complies with the policy and its underpinning legislative requirements.

**Line Managers** are responsible for the induction of staff in this policy and for any disciplinary action that may be required in the event of non-compliance by staff.

**Tutors** are responsible for the induction of students in this policy and for initiating any disciplinary action that may be required in the event of non-compliance by students.

**All Staff** for monitoring and addressing student non-compliance through reporting the name of any student concerned via the Tutor. However they are not expected to enter into any confrontation which may put their personal safety at risk.

## **Statement on Smoking and Vaping at Worthing College**

As a key feature of our commitment to the Healthy FE Agenda and Every Student Matters theme of Being Healthy, smoking or vaping through e-cigarettes is not permitted inside any part of the premises at any time, by any person regardless of their status or business with the College.

Smoking/vaping is not permitted in some exterior areas of the campus, most specifically in and around Reception, the college bus stop and turning circle, in the college car parks, including in parked cars, on the West Café terrace, and in the area between the west of the main building and the Sealight Theatre where a marked no smoking area will be defined for students, staff and visitors.

Two designated smoking shelters will be maintained to the West of the main building.

### **Visitors**

All visitors, contractors and deliverers are required to abide by the Smoking, Vaping and Health policy. Staff members are expected to inform customers or visitors of the Smoking, Vaping and Health policy. However they are not expected to enter into any confrontation which may put their personal safety at risk.

### **Vehicles**

Smoking or vaping is not permitted in mini-buses or coaches being used on College business.

### **Health Promotion**

The College will actively support the following:

- ✓ Health Days integrated into the college calendar to promote the dangers of smoking/vaping and services available to support those that wish to stop smoking/vaping
- ✓ Smoking/vaping cessation support for students and staff
- ✓ Provision of details of help-lines and web-sites providing information and support on the issue of smoking/vaping

### **Disciplinary Action**

Students and staff who disregard this policy will be subject to the appropriate disciplinary action as described in the Staff Disciplinary and Student Intervention and Disciplinary Policies of Worthing College. Nuisance caused to neighbours of the College through smoking or vaping will be treated as bringing the College into disrepute and may result in disciplinary action.

### **Implementation**

The College has implemented a Smoking Policy subject to various revisions since September 2006. This latest policy revision will be implemented from the start of the Academic year 2017/18.

CPI June 2017